

**MAYES COUNTY RURAL WATER DISTRICT NO. 2**  
**P.O. BOX 787**  
**CHOUTEAU, OK. 74337**  
**PHONE 918-476-8992**

**MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING November 13, 2023**

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office. The meeting was called to order by Chairman Charles Coblentz at 7:30 p.m.

Quorum was established – Members present: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin.

Members late: None

Members left early: None.

Members absent: Amos Allen

Employees present: Christopher Neel, Brian Kellogg, Ryann Rotert, Thomas Rotert, and Kathy Waggoner.

Visitors present: Scott Walters and Ben Wade.

Under Public Comment: Scott Walters and Ben Wade were present representing Chouteau Generator, a new local business that provides maintenance and servicing on generators. They presented an annual contract that would provide general maintenance throughout the year for a set price per generator. Board took under advisement; no action was taken.

A motion was made by Dale Yoder and seconded by John Hardin to approve the minutes of the October 9, 2023 meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Ed Yoder and seconded by Travis Mahurin to approve October bills check numbers 20718–20747 plus 15 bills to be paid online, November payroll and postage in the amount of \$164,304.04. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Travis Mahurin and seconded by John Cobb to approve the following New Benefit Units: BU#s 3064, 3072, and 3073. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Michael Southern to approve the following benefit unit transfers: BU#s 693, 374-7, 359-7, 1045, 1428, 819, and 612. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Dale Yoder and seconded by John Cobb to approve the refund of the new tap fee (\$1,250.00) to Higgins Homes. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve the renewal of Armstrong Bank CD # 643076. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by John Cobb to approve the Board Meeting schedule for 2024. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Travis Mahurin and seconded by Ed Yoder to approve using April Adams, CPA for the annual audit. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Ed Yoder and seconded by Travis Mahurin to approve Pay Request No. 1 from DMD Construction, LLC in the amount of \$7,125.00 for work completed on the 2023 Valve Replacement Project. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Cobb and seconded by Ed Yoder to approve putting the US-412 Grand River Bridge Water Line Relocation Project out for bids. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Manager Chris Neel gave a Manager's report: Water loss was at 8.8%. Still estimating Master B though; waiting for new meter to come in. Fixed a leak on an 8 inch line. Disbursement increasing as parts prices have been increasing. Looking at where and when to have Christmas Dinner. Manager to check into availability at the restaurant at Sequoyah State Park. Jason Bolton and Virgil Emery are due for their 90 day raise/review. They have been doing well; each will receive raise to \$17.00/hour.

A motion was made by Ed Yoder and seconded by John Cobb to approve Christmas Bonus of \$1,500.00 for full time employees and \$750.00 for part time employees. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Under New Business:

A motion was made by John Hardin and seconded by Dale Yoder to approve signing the 30 year lease agreement with the Corp of Engineers for the Highway 412 Bridge Line Relocation. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Ed Yoder to adjourn. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, Johnny Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:01 p.m.

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**Secretary Treasurer**  
**(seal)**