

MAYES COUNTY RURAL WATER DISTRICT NO. 2
P.O. BOX 787
CHOUTEAU, OK. 74337
PHONE 918-476-8992

MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING February 12, 2024

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office. The meeting was called to order by Chairman Charles Coblentz at 7:30 p.m.

Quorum was established – Members present: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin.

Members late: None

Members left early: None.

Members absent: John Cobb.

Employees present: Christopher Neel, Brian Kellogg, Ryann Rotert, Thomas Rotert, and Kathy Waggoner.

Visitors present: Charlene McCoy / Fidelis Domes

Under Public Comment: Charlene McCoy was present to see what to do about the paperwork and fees already submitted toward the new water tap for her property and if there was anything they needed to do to help the process. It was originally going to be under the Retail for Resale agreement but their intentions have changed. See Agenda item.

Charlene McCoy / Fidelis Domes have changed the purpose of the tap (not installed yet) and wanted to know what will happen with the fees already submitted. There will be a line extension required so a Developer's Agreement will be required; which has already been submitted and approved. Any fees already paid will transfer to the required application fee for the Developer's Agreement. No action taken.

A motion was made by Ed Yoder and seconded by Dale Yoder to approve the minutes of the January 8, 2024 meeting. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Ed Yoder and seconded by Amos Allen to approve January bills check numbers 20803– 20828 plus 16 bills to be paid online, February payroll and postage in the amount of \$153,914.36. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Dale Yoder to approve new BU#s 3081 and 3082. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Amos Allen and seconded by Travis Mahurin to approve the following benefit unit transfers: BU#s 910, 1878, 736, 1119, 1701 and 77. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Diacon and seconded by John Hardin to acknowledge the Voluntary Surrender of BU# 2355 by Rudy Chupp. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Hardin and seconded by Amos Allen to renew the CD at Communication Federal Credit Union, Account number 10, for a 13 month term. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Amos Allen and seconded by John Diacon to approve submitting Pay Request No. 4 from DMD Construction in the amount of \$5,030.25 for work completed on the 2023 Valve Replacement Project to BoKF for payment. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Dale Yoder and seconded by Travis Mahurin to approve the water pipe specifications on the US 412 Grand River Bore and Water Line Project to use poly for the project. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Engineer Brian Kellogg gave a brief Engineering Report: Bid for the Bridge Project should be ready this month; been working on a pressure issue down Flat Rock Road.

Manager Chris Neel gave a brief Manager's Report: Still estimating water usage and water loss. Looking into different brands/companies for new meter for Master A & B. Contractor crew has been working on fixing leaks. Costs are up for supplies; buying more meters contributes to increasing disbursements.

A motion was made by John Diacon and seconded by Amos Allen to enter into Executive Session at 9:20 pm. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by John Diacon and seconded by Ed Yoder to return to Regular Session at 9:51 pm. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Ed Yoder and seconded by John Diacon to give a 10% Cost of Living Raise to all full time employees and to create a new position titled Field Superintendent for Tommy Rotert with a \$4.00 pay increase all to be effective on March 2024 paychecks. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

Under Old Business: Generators are all but one up and running; need to set a schedule to test them and log it. Tank at Inola we have no real use for, can we do anything with it and get it off of our inventory?

Under New Business: A motion was made by John Hardin and seconded by Ed Yoder to approve check number 20829 in the amount of \$508.05 for Pryor Stone. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

A motion was made by Dale Yoder and seconded by John Diacon to adjourn. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, John Hardin, Ed Yoder, John Diacon, Dale Yoder, and Travis Mahurin. Voting no: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:57 p.m.

Secretary Treasurer
(seal)