



Mayes County Rural Water District 2  
 P O Box 787  
 Chouteau, OK. 74337

## APPLICATION FOR EMPLOYMENT

Date of Application: \_\_\_\_\_

### PERSONAL INFORMATION

Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Contact Information: ( ) ( ) \_\_\_\_\_  
(Home Phone) (Cell Phone) (Email)

How did you learn about our company? \_\_\_\_\_

Position sought: \_\_\_\_\_ Available start date: \_\_\_\_\_

Desired pay range: \_\_\_\_\_ Are you currently employed? \_\_\_\_\_

### EDUCATION

	Name and Location	Graduate?	Degree / Major
High School			
College / University			
Specialized training, Trade school, etc.			
Other Education			

**PREVIOUS WORK EXPERIENCE**

Please list beginning with most recent / current employment

Dates Employed:	Company:	Role / Title:	Pay:
Job Duties:			
Reason for leaving:			

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Dates Employed:	Company:	Role / Title:	Pay:
Job Duties:			
Reason for leaving:			

Please list any other special skills, proficiencies, certifications, or other characteristics that may contribute to your ability to perform the above mentioned position: \_\_\_\_\_

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**REFERENCES:**

Please list three (3) personal references (not related to you):

Name	Phone Number	Address	How known	How long known

Please list three (3) professional references:

Name	Phone Number	Address	How known	How long known

Do you have a Driver's License: Y / N CDL? Y / N

Driver's License number: \_\_\_\_\_ State: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

What is your means of transportation to work? \_\_\_\_\_

Have you had any accidents in the past three (3) years? If so, how many and when: \_\_\_\_\_

\_\_\_\_\_

Have you had any tickets in the past three (3) years? If so, how many and for what: \_\_\_\_\_

\_\_\_\_\_

Are you a convicted felon? Y / N If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MILITARY SERVICE**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

\_\_\_\_\_

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

State of Oklahoma

County of \_\_\_\_\_

Subscribed and sworn before me, a notary public in and for \_\_\_\_\_ County, State of Oklahoma on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_.

(seal)

\_\_\_\_\_  
Notary signature