

MAYES COUNTY RURAL WATER DISTRICT NO. 2
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING August 12, 2024

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of meeting was posted August 9, 2024, at 11:30 a.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:38 p.m.

Quorum was established – Members present: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin.

Members late: None.

Members left early: None.

Members absent: Amos Allen, John Diacon and Dale Yoder. Travis Mahurin's seat was vacant.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert and Kathy Waggoner.

Visitors present: Dan Pasternak and Chad Sellers.

Under Public Comment:

Chad Sellers was present to introduce himself to the Board; he began working at the District on August 1, 2024.

A motion was made by Ed Yoder and seconded by John Hardin to approve the refund of \$1,790.00 for new tap and development application fees paid by Eric Dangler due to the withdrawal of his application. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

Dan Pasternak with Zenner was present to discuss the automatic meter reading system and what could be done to get the system running properly. Dan proposed sending two Zenner employees to assist with changing out MIUs/ ETRUs/collectors to restore full functionality. This would be at a cost of approximately \$40,000.00 and expected to take one month to complete.

A motion was made by Michael Southern and seconded by John Cobb to approve the agreement contingent upon legal approval. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to approve the minutes of the July 8, 2024, meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Cobb to approve July bills check numbers 20978-21007 plus 18 bills to be paid online, August payroll and postage in the amount of \$170,588.22 from the Welch State Bank Revenue Fund and check number 1011 in the amount of \$17,303.03 from the BancFirst account for a total disbursement of \$187,891.25. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Michael Southern to approve new BU#s 3091, 3092, 3093 and 3094. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Cobb to approve the following benefit unit transfers: BU#s 2167, 2392, 736, 524, 20-I, 1652, 2189, 2340, 1187, 2573, 1875, and 2033. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to approve Pay Request No. 8 from DMD Construction in the amount of \$10,815.75 for the 2023 Valve Project. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Ed Yoder to approve Request for District Reimbursement for engineering fees paid on the Hwy 412 Grand River Bore in the amount of \$70,133.58. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to Table Resolution 2024-01 regarding policy on repairs to customer side of meter. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by Ed Yoder to amend the Water User Agreement to be made into two separate forms for New Tap Applications and Transfers. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Cobb to approve the cancellation of Welch State Bank CD# 21272 due to expiration of paperwork and return funds to Revenue Fund account (xxx457). The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Hardin to grant online access for all accounts at Welch State Bank to Tom Rotert. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Michael Southern to remove Christopher Neel from Welch State Bank CD accounts 21270, 21271, 21272, 21273, 21662, banking accounts xxx457, xxx060 and safe deposit box 1021. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to approve purchase of flow meter for Carpenter Pump Station in the amount of \$4,794.08. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to Table action regarding a new email domain for the District in order to gather more information and revisit. The motion carried with the following

voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by Ed Yoder to Table renewal of Grand Gateway membership to gather more information about the necessity of retaining membership. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave a brief Engineering Report: Hwy 412 Bore Project is moving along. The Kamstrup demonstration he attended with Manager Tom Rotert was very impressive. The leak detection works very well for identifying customer's leaks; however, the leak detection may not work very well for our District as the area may be too sparse. Kamstrup is preparing a proposal for the District, currently estimated at \$1,400,000.00, installed. Will check with bond counsel regarding the time frame to use the remaining loan funds.

Tom Rotert gave a Manager's Report: Water loss was down to 17.12%. The water rate did increase from OOWA, \$0.05 per thousand gallons. The increase was passed on to customers, beginning with July usage, making rates \$4.29 per thousand gallons, over the first two thousand gallons. The truck purchase will total \$52,249.00, including the bed swap, and should be ready in October. A new employee was hired August 1, 2024, Chad Sellers, at a rate of \$16.00 per hour with a 90 day probation. The tires on the gator need to be replaced, they keep going flat on the terrain while looking for leaks. Would like to replace with an airless option, but those are more expensive.

A motion was made by John Cobb and seconded by John Hardin to approve purchase of airless tires for the gator at a cost of up to \$1,500.00. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None. Requested a legal opinion regarding the release of customer information for the Lead Service Line Inventory. We do not have to provide customer names, but some kind of identifying aspect. Most of the requested information will be able to be exported, reducing time and manpower required.

A motion was made by Ed Yoder and seconded by John Hardin to adjourn. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, Ed Yoder, and John Hardin. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:27 p.m.

Secretary Treasurer
(seal)